



The Manager, The Coach, The Mentor

Are you managing your staff effectively?

This workshop is designed to understand how to coach and mentor others in the workplace. Managing others in the workplace holds people accountable. Coaching others in the workplace helps people to “self manage”. A far most cost effective, efficient and great workplace culture develops from a coaching culture. So how do you coach and mentor others in the workplace?

Gain workplace improvement strategies that can be applied immediately into any workplace. Outcomes include:

- **Understand the differences** between managers, coaches and mentors
- Understanding **how you manage others**
- Techniques to be an **effective Coach and Mentor**
- How to **help others, help themselves**
- Introduction to DiSC™ learning model, a simple, proven, intuitive way to **gain insight** into yourself and our relationships with others in the workplace

Who Should Attend: Business Owners, Employers, Managers, Team Leaders/Supervisors, Human Resource professionals, Administrators and Employees.

Participants will receive:

- Subscription to latest research reports*
- Go into door prize draw for an Everything DiSC™ 8 Dimensions of Leadership Map and book 'The 8 Dimensions of Leadership – DiSC Strategies for Becoming a Better Leader!'*

Workshop Presenter: Nerida Guerin, Co-Founder/Director of Garner Business Solutions.

A seasoned HR Executive with over 15 years management and human resources experience in companies including ANZ, Cadbury Schweppes, Edwards Dunlop Paper, Dan Murphy's and Woolworths. A local business owner, Nerida now focuses on improving business performance *through people* by linking what staff do every day with the business strategy.



SPECIAL OFFER
First 10 to Register
Bring a colleague for FREE*
Book now and **SAVE** -
registration only \$66*

Date: Thursday 18 August, 2011

Time: 9:00 – 1:00pm (Registration from 8:30am)
Morning tea & FREE networking lunch provided.

Venue: Monash Enterprise Centre, 5a Hartnett Close, Mulgrave

Cost: \$77 per person
\$66 pp for MEC Members and Early Bird* Special *All prices include GST.*

Register by: Friday 5 August for the Early Bird Special*. Registrations Close Monday 15 August, 2011

Register today by fax to (03) 8677 6930 or
Email: business@garnersolutions.com.au

Registration & Tax Invoice

Please fax to (03) 8677 6930 or email business@garnersolutions.com.au

How did you find out about this event? If an email – list the sender _____

Business name: _____

Address: _____

_____ Postcode: _____

Phone: _____

Industry: _____ Number of Employees: _____

Attendees:

Name: _____ Email: _____

Name: _____ Email: _____

Cost:

\$77 (inc GST) per person

\$66* (inc GST) for MEC Members and Early Bird Special

* Note: For Early Bird discounts payments must be received by **Friday 5 August, 2011**

Payment details:

Direct Deposit to Garner Business Solutions

ANZ Bank

BSB: 013 326

Acct: 4832 83745

Please use your business name as a reference code.

If you have a Promotional Code Enter here:

Amount Paid: \$ _____

Signature: _____

Note: Due to catering and administration, in the event of cancellation after the closing date this fee is non-refundable, but can be transferred to another person.

Once Payment has been received, this registration form will become a Tax Invoice
Garner Business Solutions ABN 98 439 626 291
After payment retain a copy of this invoice as your official receipt.